

Getting Stuff Done

A simple and effective process for achieving goals and successfully completing projects.

Generate great ideas > Make commitments > Enthusiasm decays > Commitment failure occurs

Meetings, workshops, away days, conferences. We've all been there, all experienced that sense of commitment in the moment, and seen the enthusiasm fade almost as soon as we're back at our desk. What seemed like a great idea, a fantastic plan, a wonderfully inspiring session, quickly fades out. We think the motivation to act is a precious commodity, with an incredibly short half-life. Unless actions are agreed, and acted upon quickly, we get overwhelmed in the day to day, and the change we want to see fails to materialise. It doesn't have to be like that. We can help you turn intent into action. We can help you nurture a way of working that is more grown up.

Why?

How effective are you and your team at getting things done at work? Are you getting the right things done? We are very good at being busy, not always so good at getting urgent projects completed on time or attending to projects that could make a huge difference to the business. Sometimes, we're not even very good at delivering business as usual. At times we find it difficult to prioritise goals and sustain our energy and focus on the tasks that will achieve those goals. And because we don't tend to make our tasks visible to each other there can be a lack of accountability and responsibility for getting things done. We often overestimate what we can achieve in the short term, this is demotivating and damages our chances for longer term success.

We work with you and your team and create spaces to get tasks and projects completed. Imagine if you and your colleagues were better at getting stuff done. Those nice to have projects which you never seem to have time for, could come to life. This approach will help you improve:

- Responsibility for setting and achieving goals
- Sequencing and prioritising tasks
- Providing a clearer view of whether plans are realistic, and adjust as necessary
- Personal responsibility, without the need for managerial judgement

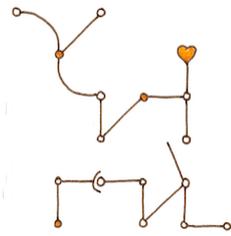
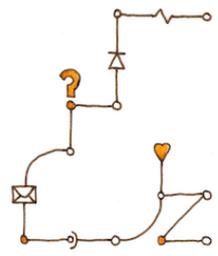
What?

Getting Stuff Done is an open and honest process that enables individuals and teams to identify and share tasks and take personal responsibility for achieving them. Our facilitators create safe spaces on and offline that enable and support you to get stuff done.

How?

After some initial data gathering and a workshop to discuss, explore and experience the process, we convene an online space for you to 'meet', share tasks and take responsibility for achieving them. Importantly - the projects themselves are yours, this is about fostering responsibility and a willing sense of ownership. We are advocates for the process, we offer openness and honesty, and through enabling and supporting, we help you bring Getting Stuff Done to life.





Principles of Getting Stuff Done

- We trust in the process
- Our approach to the sharing space is non-judgemental
- We check in on progress, not check up on each other
- Success comes from taking responsibility for your actions
- We share to learn from each other
- We are equals

Benefits

- Improved project completion and success
- Develop individual responsibility for getting stuff done
- Shared accountability across teams and projects
- Learning from and with each other
- Stronger desire for curiosity and willingness to experiment
- Work becomes more cocreated, more enjoyable
- Positive unintended consequences

We offer a tiered service, which you can flex according to demand, and your project timescale. Our intention is to empower people and teams to use this methodology for themselves. Our involvement will be relatively short term.

Tier 1. Initial workshop and set up, plus support with goal setting and taking responsibility.

Tier 2. Everything in Tier 1 plus additional data and insight to simplify progress measurement, and to help uncover additional learning opportunities.

Tier 3. Everything in Tier 2 plus monthly reporting, additional resource curation, end of project data downloads and insight on team and project performance.

Good work gets done when people are confident with owning their share of responsibility and taking the necessary action to complete it. With our help, you will get better at delivering the stuff you need to, and free yourself up to deliver the stuff you always wanted to, but never found the time for, until now.

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